

Third Church Reception/Rehearsal Dinner Policies

General Facility Information:

- There is the potential for multiple events at Third at the same time. Please note that we have several options for closing doors and areas to make each event feel isolated.
- Third Church does not provide a space for childcare.
- Alcohol and tobacco are prohibited on the church property which includes the parking lots.
- The use of rice, confetti and real flower petals is not permitted. Bird seed and bubbles may be used outside the building.
- The church and church parking lot must be free from personal items, litter, etc. upon departure. The wedding party is responsible for cleanup of dressing rooms and common areas. Any tables and chairs will be taken down by the Third Church facilities team.
- Dance receptions are not permitted.
- A reception coordinator is required and will be assigned.
- Third church does not provide waitresses, dishes, silverware or linens.
- Third Church does not provide staff support for rehearsal dinners.

Decorations:

- Decorating may begin on Friday at 1:00pm for Saturday weddings, and at 1:00pm on Thursdays for Friday weddings.
- Third Church provides a limited supply of wedding decorations that are specifically for weddings or receptions. All other church décor is not available for use. The wedding party is welcome to bring in any extra décor for their reception.
- Fire code prevents the use of candles or hurricane candles. All candles used at the reception must be covered with glass or placed on a charger plate.
- Third Church wedding/reception decorations must remain on site.
- The wedding party is responsible for removing any personal reception decorations and items from the church. We request that they be removed by 6:00pm on Saturdays and 8:00pm on weekdays.
- During different seasons the church lobby and fellowship halls may have seasonal decorations and furniture. These items will not be taken down and we ask that they not be moved.
- If a reception is scheduled the 4 Sundays before Christmas the facility will be decorated for Christmas and these decorations may not be taken down. Personal wedding décor may be added to the existing Christmas decorations (Christmas décor is not known until 4 weeks before Christmas).

- If a reception is scheduled on any of the 6 Sundays after Easter, Easter décor may still be up. The Easter décor may not be taken down and will remain up in the facility during this time. Personal wedding décor may be added to the existing Easter décor (Easter décor is not known until about 4 weeks before Easter Sunday).

By signing below, we acknowledge that we have read and agree to the reception/rehearsal policies set forth by Third Church.

Printed name of Bride

Printed name of Groom

Signature of Bride

Signature of Groom