

Third Church Wedding Policies

Bride and Groom Responsibilities:

- Pastoral Meeting: schedule a meeting with the officiating pastor three to four months prior to the ceremony date to discuss your ceremony. Please call the church office, 641-628-3051, to schedule.
- Premarital Counseling: arrange for premarital counseling to be completed prior to the wedding. For a list of Third Church recommended counselors, please visit trcpella.com/weddings.

General Facility Information:

- The wedding couple will be assigned a wedding coordinator who will contact you 3 months prior to the wedding date. At that time the wedding coordinator will guide you through the wedding process and will be able to answer any questions you have.
- There is the potential for multiple events at Third at the same time. Please note that we have several options for closing doors and areas to make each event feel isolated.
- Third Church does not provide a space for childcare.
- Alcohol and tobacco are prohibited on the church property which includes the parking lots.
- The use of rice, confetti and real flower petals is not permitted. Bird seed and bubbles may be used outside the building.
- The church and church parking lot must be free from personal items, litter, etc. upon departure. The wedding party is responsible for cleanup of dressing rooms and common areas. Any tables and chairs will be taken down by the Third Church facilities team.

Decorations:

- Decorating may begin on Friday at 1:00pm for Saturday weddings, and at 1:00pm on Thursdays for Friday weddings.
- Third Church provides a limited supply of wedding decorations that are specifically for weddings. All other church décor is not available for use. The wedding party is welcome to bring in any extra décor for their ceremony.
- Fire code prevents the use of candles or hurricane candles along the aisles. All candles used at the ceremony must be covered with glass or placed on a charger plate. All candelabras used on stage must be placed on plastic sheeting.
- Third Church wedding decorations must remain on site.
- The wedding party is responsible for removing any personal wedding decorations and items from the church. We request that they be removed by 6:00pm on Saturdays and 8:00pm on weekdays.
- During different seasons the church lobby and fellowship halls may have seasonal decorations and furniture. These items will not be taken down and we ask that they not be moved.

- During different seasons the sanctuary chairs may be in straight rows or angled. We do not allow rearranging the chairs. The arrangement of the chairs can be known a month before your wedding by calling the church office.
- If a wedding is scheduled the 4 Sundays before Christmas the sanctuary will be decorated for Christmas and these decorations may not be taken down. Personal wedding décor may be added to the existing Christmas decorations (Christmas décor is not known until 4 weeks before Christmas).
- If a wedding is scheduled on any of the 6 Sundays after Easter, Easter décor may still be up. The Easter décor may not be taken down and will remain up on the stage and in the facility during this time. Personal wedding décor may be added to the existing Easter décor (Easter décor is not known until about 4 weeks before Easter Sunday.)

By signing below, we acknowledge that we have read and agree to the wedding policies set forth by Third Church.

Printed name of Bride

Printed name of Groom

Signature of Bride

Signature of Groom